

TRIDENT

Youth Advisory Council

March 27, 2018

9:00 A.M.

BCD Council of Governments

Barrett Lawrimore Conference Room

1362 McMillan Avenue – Suite 100

North Charleston, SC 29405

AGENDA

- I.** Call to Order and Quorum Determination
- II.** Approval of November 28, 2017 Meeting Notes
- III.** Youth Customer Success Stories– Keidrian Kunkel
- IV.** Youth Strategic Plan Review & Update - Discussion – Sharon Goss
- V.** Administrative and System Reports – Keidrian Kunkel
 - A. SC Works Trident Youth Program Performance
- VI.** Workforce Development Director’s Time – Sharon Goss
- VII.** Chair’s Time
- VIII.** Other Business
- IX.** Adjourn

NOTES

BERKELEY-CHARLESTON-DORCHESTER COUNCIL OF GOVERNMENTS

TRIDENT WORKFORCE DEVELOPMENT BOARD
YOUTH ADVISORY COUNCIL

November 28, 2017

Meeting Notes

The SC Works Youth Advisory Council (YAC) met on November 28, 2017, at the SC Works Charleston Office Building - Room 108 located at 1930 Hanahan Road in North Charleston.

MEMBERSHIP: Lillie Mae Caldwell; Janet Cappellini; Mona Caudle; Butch Clift; Jamie Cooper; Kevin Deininger; Patricia Ferguson; Susan Friedrich; Radia Heyward; Melba Hope; Tana Lee; John Logan; Kelly Sieling; Bob Walker; Angelia Washington; Melissa Wright

MEMBERS PRESENT: Janet Cappellini; Mona Caudle; Butch Clift; Kevin Deininger; Patricia Ferguson; Susan Friedrich

OTHERS PRESENT: Amanda Wagner (Eckerd Workforce Development); Keidrian Kunkel (Eckerd Workforce Development); Stephanie Estvanko (Eckerd Workforce Development); Quentin Morrison (Eckerd Workforce Development); Kasonja Glover (Job Corps); Renee Rivers (Dorchester County Adult Education); Wendy Smith (Dorchester County Adult Education); Jackie Taylor (SCDEW); Zach Nickerson (SCDEW)

BCDCOG STAFF PRESENT: Sharon Goss; Kim Coleman

I. Call to Order and Quorum Determination

Wendy Smith presided in Chair Washington's absence. Ms. Smith called the Youth Advisory Council (YAC) meeting to order at 9:10 a.m. Excused absences were submitted, a quorum was determined and introductions were made.

II. Approval of September 19, 2017 Meeting Notes

Susan Friedrich made a motion to approve the September 19, 2017 Meeting Notes as presented and Janet Cappellini seconded the motion. The motion was unanimously approved.

III. Youth Customer Success Stories – Keidrian Kunkel

Keidrian Kunkel, with Eckerd Workforce Development, noted that Markell McNeil's Success Story will appear later in the meeting when she presents the Palmetto Youth Connections dashboard.

IV. Youth Strategic Plan Review and Update – Discussion – Sharon Goss

- Sharon Goss, Workforce Development Director, presented the Customer Intake Quick Check form. The form is in draft format. The Youth Advisory Council members provided recommendations to simplify and enhance the form. Once the form is finalized, it will be provided to staff members who will distribute to customers upon their arrival to the Centers. Once completed by the customers, the Center Associate will then make the appropriate referral which will be tracked.
- Ms. Goss reviewed the Trident Workforce Development Board's Youth Strategic Plan for 2013-2018. She noted the tracked changes throughout the document and discussed the goals. Ms. Goss asked the Council to review the Plan and provide feedback at the next Youth Advisory Council meeting. Goals and Objectives will be discussed at the next meeting as well.

- Ms. Goss distributed information regarding the Youth Cohort Challenge. The Cohort will consist of teams of 3-5 participants from a local area that will collaborate through an organized process to develop solutions to improve system integration around the question “What Does It Take to Effectively Engage and Retain Out-of-School Youth Throughout the Program Lifespan?” The Cohort process will cover 12 weeks during February through April of 2018 and will work towards the following outcomes:
 - Help cohort members address the challenges in their respective local areas;
 - Develop a practical solution to the challenge to be disseminated to the field nationally; and
 - Serve as an overall “Innovation Lab” for ideas that could drive integration and promote increased efficiencies and improved outcome.

Susan Friedrich made a motion to recommend that the Trident Workforce Development Board approve the Youth Cohort Challenge application to the Department of Labor. Butch Clift seconded the motion. The motion was unanimously approved.

V. Administrative and System Reports – Keidrian Kunkel

A. SC Works Trident Youth Program Performance

Keidrian Kunkel, with Eckerd Workforce Development, gave an update on the SC Works Trident Youth Program Performance detailing active caseload demographics, enrollments and WorkKeys outcomes. Ms. Kunkel shared Markell McNeil’s Success Story as well as two additional Success Stories on PYC participants, Donasia Freeman and Katelynd Roxas. She also highlighted participants in the OJT program with Scout Boats. The Youth Advisory Council received the update and success stories as information.

VI. Workforce Development Director’s Time – Sharon Goss

Ms. Goss had no further business to discuss.

VII. Chair’s Time

Ms. Smith announced the Holiday Gathering for Dorchester County to be held on December 14th. She encouraged YAC members to attend.

VIII. Other Business

No other business was discussed.

IX. Adjourn

The meeting adjourned at 10:10 a.m.

Respectfully submitted,
Kim Coleman